

Priority Seat Card

Application form



The Priority Seat Card is designed to help passengers who require a priority seat, to do so discreetly and without the need to explain.

You can apply for a card if you have a disability, are over 65, pregnant or have a child under 3.

Contact us

Southeastern Customer Services

PO Box 10422, Unit 16 Coalfield Way, Ashby-de-la-Zouch, LE65 9EL

Telephone **0345 322 7021** (calls are charged at local rate and may be recorded)

Textphone **0800 783 4548** (for the hearing impaired)

Priority Seat Card application form

Your details

Title Mr Mrs Ms Other

First name(s)

Surname

Address

Postcode

Best contact number

Email

Date of birth (DD/MM/YY)

Applicable for applications for over 65's or where application is made for accompanying an infant (infants date of birth should be inserted).

Due date (DD/MM/YY)

If applying due to pregnancy.

Date of recovery (DD/MM/YY)

For those with a temporary impairment please indicate the expected date of recovery as confirmed by your doctor in the supporting document.

Please indicate why you are applying for the Priority Seat Card:

Medical condition/Disability Over 65
 Pregnant Travelling with an infant

Your regular journeys and ticket type

This information enables Southeastern to establish where the scheme is being used and is most applicable.

Daily Weekly Monthly
 Annual Oyster/CPAY Other

Your local station

Do you make a regular journey? Yes No

If yes, please fill in the origin and destination of your regular journey

Origin station

Destination

Photocard no.

I confirm that the details I have given on this form are correct and accurate and understand that this application is subject to Southeastern terms and conditions which I have read, understand and agree to.

I also confirm that Southeastern can process and store the details of application containing my sensitive personal data and understand that my data will only be used as part of this application.*

Southeastern will not share this information with other organisations.

*please refer below for more details of how data is stored.

Signature

Date (DD/MM/YY)

This application form should be returned to:

Freepost RTSK-BXJE-CCHL, Southeastern Priority Seat Card, Ashby-de-la-Zouch, LE65 9EL and must be accompanied by one passport size photo (if applying because you want a card for accompanying a child you should supply the child's photo), supporting documentation listed in the criteria and one proof of address eg copy of passport, copy of drivers licence, utility bill with name and address, copy of ID card with name and address on.

Check list for submissions

Please ensure you enclose the following in your application:

- One passport size photograph (*showing head and shoulders only*)
- Application form
- Proof of address (*copy*)
- Proof of eligibility for card (*see criteria*)

Data Collection Statement

Unless you have specifically consented, we will only use the information provided for the purposes of administering your Priority Seat application.

Southeastern process personal data in accordance with the Data Protection Act. Further information about how we process personal data, information security and how to make a subject access request is available in our Privacy Policy which can be found at southeasternrailway.co.uk

We would like to be able to contact you about other improvements and initiatives for disabled people. If you would prefer NOT to receive these please tick the box.

Your details may also be used to inform you about other Southeastern services and initiatives in the future. If you would prefer NOT to receive these please tick the box.